

Toastmasters Franklin Club #524
Executive Committee / Officer's Meeting
Meeting Minutes: Monday, August 24, 2009

Attendees:

<u>Yes</u>	President:	LB	Lina Bozzelli
<u>Yes</u>	VP Education:	SG	Steve Guenther
<u>No</u>	VP Membership:	CQ	Chris Quinn
<u>No</u>	VP Public Relations:	VH	Vallery Hoy
<u>Yes</u>	Secretary:	SR	Sally Raymond
<u>Yes</u>	Treasurer:	TH	Teresa Hedlund
<u>No</u>	Sergeant At Arms:	EP	Eric Pitzer

Old Business:

1. Meeting – Procedural Suggestions

- a) Display Club Mission Statement at each meeting Agreed
- TH to bring in clear plastic frame for Mission Statement
 - LB to type and print 8-1/2"x11" Mission Statement
- b) Buy Gavel & Awards Ribbons for CC, CL, etc. Agreed
- SG to order gavel & ribbons from TI catalog
- c) Distribute award ribbons at each meeting Agreed
- Decided to award ribbons for ½ CC, CC, ½ CL, CL, etc. instead of weekly Best Spkr, Best Eval & Best TT
- d) TM101: Add this segment back to meeting agenda. Agreed
- SG to create schedule of TM101 topics
 - (Added 08/27/09)
Some TM101 topics discussed at the last 2 meetings:
 1. Open discussion to collect topic ideas from membership
 2. Explanation of what TM101 is and some upcoming topics
 3. Goals, concurrent CC & CL manuals, Progress Chart, & Success Plan
 4. Meeting format changes (gavel, TM101, General Evaluator's evaluation to include Grammarian, Timer, and ~~Vote Counter~~; Evaluators to bring up subsequent Evaluators with return to Toastmaster, etc.)
 5. Finding your own replacement, responsibility of roles, and Attendance Spreadsheet
 6. Announce CC/CL ribbons & no more Best Spkr, Eval, TT voting
 7. Practice v Perfection
 8. other topics Steve will add as he creates the TM101 schedule
- e) Further discussion is required if we should vote on a \$1 fee for not finding one's own replacement for assigned roles. Rejected
- This issue was rejected
- f) Further discussion is required if first meeting of the month would be Rejected

scheduled with Spkr1 and Spkr2 covering educational topics and Spkr3 presenting a regular manual speech.

- This issue was rejected due to scheduling constraints

g) Practice v Perfection

Agreed

- SR stated that often members will back out of their speaking assignments at the last minute citing that they feel their speech may not be “perfect” enough to present.
- The discussion concluded that this not only disrupts the schedule and consequently the meeting, but it also prevents someone else from using the timeslot. More importantly, this moves us away from the notion that the meeting should be a safe and supportive place to “practice” the craft of speaking. We should encourage our membership to prepare their speech and present it, even if it is not polished. The purpose of stage time is to practice, not to be perfect. Perfection comes with practice.
- The fact that we vote on Best Spkr, Best Eval and Best TT only serves to reinforce this idea of competition and perfection. It was agreed to eliminate this voting, and subsequently suspend the role of Vote Counter. See Item 1c) above.

2. Weekly Meetings - Discuss voting for return to weekly meetings

Agreed

- LB to draft email explaining pros and cons of returning to the weekly meeting format and encouraging blog discussion
- SG to schedule discussion time at Sep 3 meeting with possible Table Topic discussion on pros and cons
- Voting to be completed by reply email no later than September 13
- Weekly meetings would be October 2009

3. Club Success Plan

a) Identify Club Goals to create Meeting Agenda

Agreed

- SG to collect each member’s individual goals by Aug 31
- SG to propose meeting schedule for remainder of fiscal year

b) Develop Club Success Plan for Area Governor to review

Agreed

- SG to create Club Success Plan from meeting schedule
- SG to email tentative Club Success Plan to Shelly Hunt

4. PR Press Release

Agreed

- a) VH to collect photo and bio from each officer
- b) VH to draft release announcing President’s Distinguished Club achievement
- c) Officers to review and approve prior to publication

5. Officers Reports

President:	Lina Bozzelli	No additional comments
VP Education:	Steve Guenther	No additional comments
VP Membership:	Chris Quinn	Not present
VP Public Relations:	Vallery Hoy	Not present
Secretary:	Sally Raymond	

Visitor interest is lower than desired, possibly due to technical requirements of website. Could we change how visitors email us so that it is less technical and more inviting?

Agreed

SG to investigate alternate options.

Treasurer: Teresa Hedlund

Dues are due Sep 30.

It was agreed that TH to email members announcing a Dues Drawing to encourage members to pay the full year dues. Prize to be \$10 Panera card.

Agreed

Sergeant At Arms: Eric Pitzer Not present

6. Miscellaneous Items / Further Discussion

- a) Steve to give Chris membership packets for distribution to new members.
- b) Steve to email everyone the clock timer software used for practicing speeches.

New Business:

- 1. Upcoming Speech Contests – to compete or not to compete
SG to email members to determine interest in competing. Area contest is Sep 24.
- 2. Officer Training Sessions
LB, VH, TH, and EP have attended first training session.
SG, CQ, and SR to attend make-up session, if possible.