

TOASTMASTERS INTERNATIONAL
Table Topics Contest Judge's Guide and Ballot

JUDGING ITEMS	SUGGESTED POINT VALUES													
	Excellent	Very Good	Good	Fair	/									
					Name	Name	Name	Name	Name	Name	Name	Name	Name	
					Speaker 1	Speaker 2	Speaker 3	Speaker 4	Speaker 5	Speaker 6	Speaker 7	Speaker 8	Speaker 9	
SPEECH DEVELOPMENT Opening, body, close, organization, smoothness	30	24	20	16										
EFFECTIVENESS Logic, directness, enthusiasm, achievement of purpose, audience response	25	20	15	10										
PHYSICAL Body language, appearance	15	11	7	3										
VOICE Flexibility, volume	15	11	7	3										
LANGUAGE Appropriate to speech, purpose and audience. Good grammar, pronunciation and word selection	15	11	7	3										
TOTAL SCORE (100)														

(Detach and submit to counters)

JUDGE'S OFFICIAL BALLOT
TABLE TOPICS CONTEST

Note: The tie-breaking judge must rank all speakers.

Name of Contestant:

PLACE

RANKING POINTS

First

3

Second

2

Third

1

(Note: Votes must be cast for first, second, and third place or the ballot will be voided.)

(Signature of judge)

(Club/District No.)

(Date)

JUDGING CRITERIA

SPEECH DEVELOPMENT is the way the speaker puts ideas together so the audience can understand them. The Table Topics response is structured around a purpose, and this structure must include an opening, body and conclusion. The response is supported by relevant examples and illustrations, facts and figures if appropriate, and is delivered smoothly.

EFFECTIVENESS is your subjective judgement of how the response came across. Were you able to determine the speaker's purpose? Did the speech relate directly to the given question or topic? Was the response clearly and logically presented?

PHYSICAL presentation of the response carries part of the responsibility for effective communication. The speaker's appearance should reinforce his or her response. Body language should support points through gestures, expressions and body positioning.

VOICE is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

LANGUAGE refers to the choice of words that relate to the response. Language should promote clear understanding of thoughts and should fit the occasion precisely. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.

JUDGE'S CODE OF ETHICS

1. Judges will consciously avoid bias of any kind in selecting first, second and third place contestants. They will not consider any contestant's club, area, division or district affiliation. Nor will they consider any contestant's age, sex, race, creed, national origin, profession or political beliefs. They will demonstrate the utmost objectivity.
2. Judges will not time the speeches and will not consider the possibility of under-time or overtime when judging a contestant's speech.
3. Judges will support by word and deed the contest rules and judging standards, refraining from public criticism of the contest and revealing scores and ranking only in accordance with official policy.