

Becoming a Competent Leader (CL)

(Complete requirements for this Award can be found in the CL Manual (Catalog #265).)

Steps	Actions	Complete
Proj 1	Listening and Leadership	Any 3
	Serve as Evaluator	
	Serve as Table Topics Speaker	
	Serve as Ah-Counter	
	Serve as Grammarian	
Proj 2	Critical Thinking	Any 2
	Serve as Evaluator	
	Serve as Grammarian	
	Serve as General Evaluator	
Proj 3	Giving Feedback	All 3
	Serve as Evaluator	
	Serve as Grammarian	
	Serve as General Evaluator	
Proj 4	Time Management	Timer + 1 Other
	Serve as Timer	
	Serve as Toastmaster	
	Serve as Speaker	
	Serve as Grammarian	
	Serve as Table Topicsmaster	
Proj 5	Planning and Implementation	Any 3
	Serve as Speaker	
	Serve as General Evaluator	
	Serve as Toastmaster	
	Serve as Table Topicsmaster	
Proj 6	Organizing and Delegating	Any 1
	Help Organize Club Speech Contest	
	Help Organize Club Special Event	
	Help Organize Club Member Campaign/Contest	
	Help Organize Club PR Campaign	
	Help Produce Club Newsletter	
	Assist the Club's Webmaster	
Proj 7	Developing Your Facilitation	Any 2
	Serve as Toastmaster	
	Serve as General Evaluator	
	Serve as Table Topicsmaster	
	Befriend a Guest at a Club Meeting	
Proj 8	Motivating People	#1 or #2 Plus 2
	Serve as Membership Campaign or Contest Chairman	
	Serve as Public Relations Campaign Chairman	
	Serve as Toastmaster	
	Serve as Evaluator	
	Serve as General Evaluator	
Proj 9	Mentoring	Any 1
	Mentor New Member	
	Mentor Experienced Member	
	Serve on HPL Guidance Committee	
Proj 10	Team Building	Any 1
	Toastmaster and General Evaluator	
	Club Membership Campaign or Contest Chairman	
	Club Public Relations Campaign Chairman	
	Club Speech Contest Chairman	
	Club Special Event Chairman	
	Club Webmaster or Club Newsletter Editor	

Only projects completed after January 1, 2006 may be counted. The shaded areas below indicate which projects the role can be used for while progressing through the program.

Meeting Role	Project									
	1	2	3	4	5	6	7	8	9	10
Speaker										
Speech Evaluator										
Timer										
Grammarian										
Ah-Counter										
Table Topics Speaker										
Table Topicsmaster										
General Evaluator										
Toastmaster										
Help Organize Club Speech Contest										
Chair a Club Speech Contest										
Help Organize a club Special Event										
Chair a Club Special Event										
Help Organize a PR Campaign										
Chair Membership Contest/Campaign										
Membership Campaign or Contest										
Help Produce Club Newsletter										
Assist Club Webmaster										
Club Newsletter Editor or Webmster										
Befriend a Guest										
Mentor a New Member										
Mentor an Existing Member										
Guidance Committee Member										



Print this form and keep it in your CL manual, or save it on your PC. It's an easy way to keep track of your progress.